

Victoria Francesca Grisanzio

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PROFESSIONAL EXPERIENCE

Production Manager - *Stargazer* / Mountain Muse Productions
May 2021 - June 2021

- Organized shooting schedule alongside the Line Producer, Director and Assistant Director.
- Coordinated equipment and daily necessities with each department and communicated all important details with the cast and crew.
- Communicated and helped secure each shooting location and generated call sheets.
- Handled meals, living arrangements, and travel for the cast and crew each week of production.
- Led Production Assistants through daily tasks and responsibilities: picking up meals, cleaning up, helping where necessary.

Line Producer - *Strands of Light* / Professional senior film production at Rider University
December 2020 - May 2021

- Scouted and secured locations for filming and communicated directly with each location owner.
- Coordinated all travel and meals for the cast and crew each shooting week.
- Handled payments and travel reimbursements for cast, crew, and locations.

Key Production Assistant & Grip - *Generation Hack* / Hahn Films LLC
August 2019 - September 2020

- Created call sheets.
- Communicated scheduling and updates to the crew and talent.
- Assisted throughout all parts of the casting process.
- Planned and marketed the trailer using social media platforms.

Production Assistant - *One Moment* starring Danny Aiello / Little Red Purse Productions
August 2019

- Distributed sides, cleaned up after meals, and assisted with other numerous tasks both before, during, and after each production day.
- Transported actors to and from the set.
- Handled errands for cast and crew members.

LEADERSHIP & RELATED EXPERIENCE

- **Student Observation** - Steven Spielberg's *West Side Story* with Associate Director of New Jersey Motion Picture and TV Commission, David W. Schoner, Jr. - August 2019
- **Shadow Experience** - CBS - *Blue Bloods* with Director David Barrett - September 2018
- **Secretary and Producer** - Rider University, Laughing Rock Film Club - September 2017 - December 2019
- **Choreographer and Dancer** - Rider University, Rider Dance Ensemble - September 2017 - March 2020

EDUCATION

Rider University, Lawrenceville, NJ
Bachelor of Arts in Filmmaking - Class of 2021
Summa Cum Laude
Rider University Semester in L.A. Program

HONORS/AWARDS

- NBS-AERho: The National Electronic Media Association - Drama Program Script Finalist 2020
- Provost Academic Scholarship; Alpha Lambda Delta-National Honor Society for First Year Students; The Diane C. Carter Memorial Endowed Scholarship; CLAS Honor Society, Lambda Pi Eta - Rider University Chapter of the National Communication Honor Society; Dean's List
- **Film Festival Selections & Winnings Listed within [Portfolio](#)**

SKILLS & INTERESTS

Google Suite & Microsoft Office
Camera: Canon EOS R5/Sony A6500

Scriptwriting
Cinematography
Chess

Voice & On-Screen Acting
Dance & Choreography